

# MAINTENANCE GUIDE

## WOVN™ TILES



### PREVENTATIVE MAINTENANCE

- When moving heavy items/objects, always lift and never slide them across the surface of your vinyl flooring. Always use strips of hard board or plywood when using furniture glides, carts, and/or dollies with wheels.
- Furniture legs should be equipped with large plastic, non-staining flat surface protectors or glides.
- We recommend that you protect *Wovn™ Tiles* with a heavy duty protective covering such as MDF or Corflute on construction sites where other trades are active (never place the printed side of any material against the vinyl).
- Never use anything abrasive to protect your vinyl floor.
- **CAUTION:** Rubber-backed mats may cause permanent staining when placed directly on the *Wovn™ Tiles*. Place walk-off mats/rugs outside the entrances to the building to capture soil particles prior to entering the environment. Use non-staining mats/rugs, inside the entrances if outside locations are not feasible.
- Some solutions contain chemicals that may permanently stain or damage flooring if not cleaned up immediately. Asphalt driveways (particularly those recently installed or re-sealed with asphalt type sealers) can cause permanent staining in high traffic areas.
- Allow adhesive and sealers to cure a minimum of 72 hours before cleaning the vinyl floor. If this is not possible, avoid over wetting or saturating the seam areas.
- Remove scuffs and any adhesive smears with a clean cloth dampened with eucalyptus oil while being careful to avoid contaminating the seam areas. Immediately clean the area using a neutral pH floor cleaner to remove any residue remaining from the eucalyptus oil.

### DAILY MAINTENANCE

#### Manual Maintenance

1. Sweep up dust & dirt, removing large debris.
2. Apply pH neutral cleaning fluid to the floor in the correct dilution (rate depends on cleaner used and level of soiling).
3. Scrub with a deck scrubber or cleaning pad.
4. Rinse with water then remove dirty water with a mop and allow to dry - use a two compartment bucket to avoid mixing clean and dirty water.

#### MECHANICAL CLEANING

#### Machine Maintenance

1. Vacuum up dust and dirt, removing large debris.
2. Apply pH neutral cleaning fluid to the floor in the correct dilution (rate depends on cleaner used and level of soiling).
3. Mechanically scrub using a rotary cleaning machine fitted with a cleaning pad of the correct size.
4. Wet vacuum residual wetness, rinse with clean water and vacuum dry.

#### Please AVOID:

- The use of detergents, abrasive cleaners or “mop and shine” products. These products may leave a residue on your floor or scratch the surface.
- Applying paste wax or solvent-based polishes.
- Use of highly abrasive scrubbing tools, pads, etc.

#### Remember to:

Clean floors on a regular schedule (additional cleaning, when needed).

- Use a clean mop head.
- Rinse the mop head often to remove soil particles and build up.
- Replace rinse water frequently to keep it clean.

### Tips – Dealing With Spills

Food and beverage, chemicals and other foreign matter need to be cleaned immediately to avoid staining:

- Wipe up spills with an absorbent cloth.
- Wash thoroughly with a neutral pH floor cleaner until the spill is completely clean.
- Rinse with clean water and allow to dry completely.
- Always follow the neutral pH cleaning instructions and comply with safety warnings.

Signature Floors recommends following the manufactures’ specific instructions for maintenance products and to comply with all safety warnings. Signature Floors does not warrant other manufacturers’ maintenance products. Any claim associated with the use of another manufacturer’s product will not be considered part of the Commercial warranty.

#### How to Treat Stains, Spills & Scuffs

Follow the remedies in order. Unless instructed otherwise, use a clean, white cloth or towel with products recommended for *Wovn™ Tiles*. Always rinse the affected area with clean water after treatment.

#### The Stain or Spill

Acids, alkalis, blood, tomato sauce, mustard, food, fruit, fruit juices, candy, cleaners, strong soaps, dye, dye markings, urine, vomit, faeces, grass, iodine, mercurochrome and rust.

#### The Remedy:

- First, remove as much solid material as possible.
- Scrub area with full strength cleaner.
- Rub the area with a 10 to 1 dilution of water to liquid bleach.
- If rust stain does not respond, use lemon juice or a cream of tartar solution.

#### The Paint & Solvent Spills

Dry cleaning fluids, lacquer and latex paint, nail polish, solvents, oil-based paints, and wood stains.

#### The Remedy:

- If substance is dry, gently peel it from the floor. Avoid sharp instruments that could scratch floor.
- Scrub area with non-abrasive cleaner.

- Rub lightly with odourless mineral spirits or eucalyptus oil.

**NOTE:** Do not use acetone or nail polish remover!

### Scuffs & Smudges

Rubber heel marks, shoe polish and scuffs.

#### The Remedy:

- Rub the scuff with fingertip, rubber will come right off. The friction from the rubbing will remove rubber.
- Scrub area with non-abrasive cleaner.
- Rub lightly with eucalyptus oil on a damp cloth.

### EQUIPMENT RECOMMENDATIONS

<b>Daily Cleaning</b>	<ul style="list-style-type: none"> <li>• Wet &amp; dry vacuum cleaner (type NT 27/1 Adv, Kärcher).</li> <li>• For isolated manual cleaning 3M Doodlebug™ Floor Brush Pad 4020F and Doodlebug™ General Purpose Brush 4020 are designed to clean uneven hard floor surfaces such as <i>Wovn™ Tiles</i>.</li> <li>• Vacuum Cleaner with vertical rotating brushes (type CV 38/1, Kärcher).</li> </ul>
<b>Deep Cleaning</b>	<p>Water injection-extraction, vertical rotating brushes:</p> <ul style="list-style-type: none"> <li>• Duplex cleaning machine (type Duplex 420).</li> <li>• Compact floor scrubber drier (type LaborPro Sprinter).</li> </ul>

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Remove stains as soon as possible to avoid spreading and setting of the dirt.



### Paint

Water or white spirit



### Chewing Gum

Hot steam or  
freeze spray



### Oily/Greasy Stains

Hot soapy water



### Blood

Saline solution or  
diluted ammonia



### Hot Drinks

Hot water



### Cold Drinks

water



### Red Fruits

water



### Plaster/Aureoles

Vinegar and hot water



### Food

Soapy water



### Marks from Shoes

Rub with dry cloth

## **Wovn™ Tiles - Maintenance Guide**

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